

MINUTES
BOROUGH OF SOUTHMONT
November 17, 2003 7:00 p.m.

The scheduled November Council meeting was called to order by President Pile at 7:00 p.m. After the pledge to the flag, the November 17, 2003 meeting of Council convened.

PRESENT: President Pile, Mr. Rodgers, Mr. Graham, Mr. Strittmatter, Mr. Krupa, Mr. Danyluk, Solicitor: Daniel R. Lovette, Mayor: Gerry Sloat, West Hills Police: Chief Andy Havas, Engineer: Dave Duray, Street Commissioner: Jan Bosley, Fire Chief: Chet Borosky, Secretary/Treasurer: Judith Czyrnik, Loretta Spak, Zoning Officer: Dyke Orms

ABSENT: Mr. Kory, absent

VISITORS: Kris Cramer, Kline Kimlin CPA - GASB 34, Tax Collector Audit, Year End Audit and Software Packages.

President Pile asked for approval of the October 20, 2003 Minutes, Special Meeting November 5, 2003 and Budget Meeting October 29, 2003. A motion was made by Mr. Rodgers to accept the Minutes and Special Meeting Notes, as submitted. Seconded by Mr. Krupa. All in favor, motion carried. Mr. Kory, absent.

At this time, President Pile called for a motion to open the 1998 GMC Dump Truck Bids. A motion was made by Mr. Rodgers, seconded by Mr. Krupa to open the Bids. All in favor, motion carried. Mr. Kory, absent. Five bids were received.

#1	K. Gaudio Freedom, PA	\$ 9,756.00
#2	Bedford Ford Bedford, PA	\$ 11,805.00
#3	Trucks-N-More Johnstown, PA	\$ 7,000.00
#4	Exterior Concepts Johnstown, PA	\$ 17,717.00
#5	Auto Wholesalers Hollidaysburg, PA	\$ 16,777.00

A motion was made by Mr. Rodgers to accept the highest bidder - Exterior Concepts in the amount of \$ 17,717.00 if not acceptable, the second highest Auto Wholesalers in the amount of \$ 16,777.00. Seconded by Mr. Graham. Motion carried, Mr. Kory absent. Mr. Bosley stated that they cannot take possession until the 2004 truck is received.

At this time President Pile called upon Kris Cramer with Kline Kimlin a local CPA firm. Ms. Cramer discussed the implementation of GSAB 34 and the changes needed by January, 2004. Ms. Cramer stated that implementation for the GSAB 34 would be \$1,500.00. The Council would like to have a year-end audit and an audit of the Tax Collector.

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An audit for 2003 Borough portion only, would be approximately \$700 to \$750. Kline Kimlin already does an audit of the Tax Collector for the School District now. Since Mrs. Czynnik will be retiring an audit of all Borough funds will be done. Ms. Cramer discussed soft ware packages used for Municipalities. A motion was made by Mr. Rodgers to move forward on Borough Audit and Tax Collector Audit for 2003. Seconded by Mr. Krupa. Motion carried Mr. Kory, absent.

POLICE CHIEF'S REPORT

Chief Havas submitted his monthly report and reported revenues for the month at \$160.68. Chief Havas reported on activities for the month of October. Trick or Treat went well, nothing serious to report. U.S. Department of Justice awarded a grant to Project ChildSafe for the purchase of gun locks. These gun locks are given out to anyone free who requests them. Several Officers have qualified for Certification on firearms. After discussion a motion was made by Mr. Graham to have Solicitor Lovette prepare and advertise an ordinance for stop signs at State and Leon Streets. Seconded by Mr. Rodgers. Motion carried Mr. Kory, absent. Mr. Graham submitted to Chief Havas a book with traffic calming measures currently used within the state. Mr. Graham made a motion to form a traffic calming measure committee. Seconded by Mr. Rodgers. Four ayes, two nays motion carried, Mr. Kory, absent. President Pile scheduled December 2, 2003 at 7:00 p.m. to discuss the traffic calming measure and other items.

ZONING OFFICERS REPORT

Mr. Orms report records that there were 3 new building permits, four sign permits and approved one new business in the Borough this month. Construction total year to date is \$540,081.00. Mr. Strittmatter reported that the work done to clean up 570 Hersherberger is not satisfactory therefore we will not be including their payment on the bill sheet. Mr. Orms will look at the property again in reference to the loose siding that Mr. Strittmatter reported.

FIRE COMPANY REPORT

Chief Borosky's written report records that there were 16 calls during the month. There were 4 calls during the hours of 10 p.m. to 7 a.m. There was a fuel spill on Diamond Blvd.; fuel was neutralized and flushed off roadway. Small fire at 108 Arlington St.; candle started fire damaging range and wall. Two in-station training nights were held. The engine was taken to Glick; work not completed as of yet possibly one more week. There was a problem with pagers on a 911 call; did not activate the first time, engaged on the second. Hilltop Ambulance report on file.

ENGINEER'S REPORT

Mr. Duray of P.C. Rizzo & Associates reported that he has prepared the street paving cost estimates for 2004, per Council's request. Cost down from previous years. Crack sealing will be scheduled for one month next year as this is the reason the streets are in better condition. Mr. Duray continued discussion on the rain gauge and the recorder not working properly; he will be getting prices on new rain gauge or repair cost to discuss at the December 2nd committee meeting. Mr. Duray will also arrange to have Cambria County GIS coordinator attend the December 2nd committee meeting. Mr. Duray is recommending that P.C. Rizzo begins training on the GIS program that is installed in the Boroughs' computers. Mr. Duray discussed the MS4 municipalities must comply with their mandated NPDES storm water requirements for permit year ending March 9, 2004, no later than June 9, 2004. There are four requirements that will be necessary to be met such as public education, public involvement, mapping of storm sewer and maintenance on storm sewer. We have received our NPDES permit. The fee schedule for the Engineering services is on file for 2004.

COMMITTEE REPORTS

STREET COMMISSIONERS REPORT

Mr. Bosley's written report records that employees cleaned the borough building, recycled weekly, and monitored designated sanitary sewer lines and continued to do maintenance on vehicles and equipment, picked up branches after storms in the area and cleaned off catch basins after heavy rains, Did some work on the GIS maps, finished dye testing and the violations have been sent to property owners. Constructed a catch basin out of a storm manhole at unnamed alley off Celeste Drive to make sure water run off goes into basin. Had a flood light installed on the handicap ramp per Councils' instructions. The 2004 truck should be delivered within the next week or two. Ordered signs for Arlington St. reference not a through street. Chipped limbs and branches collected during Fall brush clean up. Cheney Run stream improvement project inspected October 9th by Army Corps of Engineers. We again got an excellent rating. Mr. Bosley has submitted his hours worked for the month of October and two week of November.

STREET COMMITTEE REPORT

At this time Mr. Danyluk had nothing further to report.

ADMNS. & PERSONNEL COMMITTEE

Mr. Strittmatter reported that there is a medical insurance meeting scheduled for November 18, 2003 at 2:00 p.m. There is also a union negotiations meeting scheduled for November 20, 2003.

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Mr. Krupa reviewed with Council the meeting that was held November 12th, introducing Loretta Spak to employees outlining her position as Manager to the employees with reference to hiring and firing personnel if needed. Mr. Krupa on behalf of Council thanked Mrs. Czyrnik's for service to Southmont Borough and wished the best in her up coming retirement. Employees had the opportunity to ask any questions, Mr. Bosley and Ms. Spak will work together on day to day basis. Mr. Krupa reminded Council that it will be a learning process for Council and employees with the Manager position. The ordinance for the Manager position wording will be discussed at the December 2nd committee meeting and some changes will be made. Council has been asked to have their evaluation form on Jan Bosley complete by the December 2nd committee meeting. Mr. Bosley is also to do his evaluations on his employees.

POLICE COMMITTEE

Nothing further to report. There will be a meeting November 18, 2003, at 7:00 p.m. at the Westmont Borough building.

RECYCLING COMMITTEE

Nothing to report.

INSURANCE COMMITTEE

Nothing to report.

BUDGET COMMITTEE

Mr. Rodgers made a motion to accept the tentative General Fund Budget for 2004 and to advertise for final adoption at the December 8, 2003 meeting. Mr. Krupa seconded the motion. Roll call: Mr. Rodgers, Mr. Graham, Mr. Danyluk, Mr. Strittmatter, Mr. Krupa and Mr. Pile all in favor, opposed none. Mr. Kory absent. Mr. Rodgers discussed the possibility of changing the cable TV franchise fee from 5% to possibly 1% or 2%.

SHADE TREE REPORT

Mr. Krupa reported that he is still waiting for an invoice from Lichtenfels for the 2003 planting. Mr. Krupa received an invoice from Tom and Bob's for tree removal in various locations in the amount of \$2,000.00, which Mr. Krupa wants included on the bill sheet.

RECREATION COMMITTEE

Mr. Pile reported that a French drain at the Ridge is the possible cause of cracking in tile floor. Mr. Vickroy will meet Upper Yoder Engineer concerning the French drain. Several residents attended the meeting requesting that the Commission look into installing a multi-purpose room at the Grove. They will discuss and report at a later meeting.

BUILDING/GROUNDS REPORT

No report.

COG REPORT

Mr. Graham had nothing to report.

GRANDVIEW COMMITTEE

No Report.

Gr. JOHNSTOWN WATER AUTHORITY

The Greater Johnstown Water Authority minutes have been submitted.

Ad-Hoc Committee

Mr. Graham made a motion to disband the Ad-Hoc committee. Seconded by Mr. Krupa. Motion carried. Mr. Kory, absent.

MAYOR'S REPORT

Mayor Sloat reported on several power outages in the area during the wind storms. Several homes were without power approximately two nights. Mayor Sloat also submitted data on Traffic Calming Measures; Council has copies. Mayor Sloat discussed the promulgation and resolution 2003-08 approving mandates with the Pennsylvania Emergency Management Service. Motion was made by Mr. Rodgers to approve the resolution. Seconded by Mr. Graham. Motion carried. Mr. Kory, absent.

SOLICITOR'S REPORT

Solicitor Lovette discussed with Council the Wren Street property sale. There appears to be an open mortgage since 1929. Solicitor Lovette is continuing to search for the information through U.S. Bank. At this time Mr. Rodgers made a motion for Solicitor Lovette to prepare and advertise the tax rate at 22 mills for the year 2004 and the garbage rate at \$90.00 per year for the current garbage contract (2004, 2005, and 2006). Seconded by Mr. Danyluk. All in favor, motion carried. Mr. Kory, absent. At this time Mr. Krupa made a motion to approve Ordinance 440 prohibiting parking on street of RV', etc. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Kory, absent.

At this time Mr. Strittmatter made a motion to approve Ordinance No 441 to rescind the fee to Auctioneers in a section of Ordinance No. 3, according to the State Act 63, P.S., § 734.14. Seconded by Mr. Graham. Motion carried. Mr. Kory, absent. Mr. Strittmatter made a motion to approve Resolution 2003-07 removing the Auctioneer fees from resolution No 2003-05, rescinding the increased fees in several previous resolutions. Seconded by Mr. Graham. All in favor, motion carried. Mr. Kory, absent. Solicitor Lovette and President Pile will attend an Upper Yoder Township meeting to discuss changing the stop/except right turn at Keppler Drive and State Street.

Council discussed the resolution from Atlantic Broadband, Inc. for the assignment of cable TV franchise. No action was taken. Solicitor Lovette will be attending the Picking-Treece-Bennett Mortuary, Inc. real estate tax assessment appeal when scheduled.

SECRETARY'S REPORT

Mrs. Czyrnik's written report records that letters were sent to Helen Street owners to trim trees on Floyd Street. A meeting is scheduled with MEIT to discuss the hospitalization program at 2:00 p.m. November 18th. There will be no membership fee for COG; Cambria County Commissioners are paying the \$300 for 2004. The Pennsylvania Municipal Retirement Policy for part-time employees will be discussed at the December 2nd committee meeting. Storm drain was corrected at 301 Gardner Street. Lawra Stuart (a non-resident) was inquiring about starting an ice cream vendor business in the Borough. After discussion with Solicitor Lovette and according to Ordinance #3, this business is acceptable in the Borough. After discussion, Mrs. Czyrnik will call Waste Management again and remind them that our garbage contract considers bagged leaves as rubbish and should be picked up. A motion by Mr. Rodgers to accept. Seconded by Mr. Danyluk. All in favor, motion carried. Mr. Kory, absent.

TREASURER'S REPORT

Mr. Rodgers made a motion to approve the October's Treasurer Report in the amount of \$277,427.80. Seconded by Mr. Graham. All in favor, motion carried. Mr. Kory, absent.

TAX COLLECTOR'S REPORT

Mr. Rodgers noted that we received the October Tax Collector's report with Real Estate revenues at \$1,503.56. Seconded by Mr. Graham. All in favor, motion carried. Mr. Kory, absent.

PAYMENT OF BILLS

After questions and discussion, Mr. Rodgers made a motion to approve payment of the bills adding Tom & Bob's Tree Service for \$2,000.00 and subtracting Lawn Tamers \$280.00 in the amount of \$31,491.75. Motion seconded by Mr. Graham. Roll Call: Mr. Rodgers, Mr. Graham, Mr. Danyluk, Mr. Strittmatter, Mr. Krupa and Mr. Pile all in favor, opposed none. Mr. Kory, absent.

OLD BUSINESS

President Pile asked for review of the items on the "Tickler List". Items were reviewed and removed or re-listed.

NEW BUSINESS

President Pile stated that congratulatory letters were sent to Commissioners and Westmont Council members. Greater Johnstown Sewer Authority has been disband. December 9th at 4:00 p.m. the Intergovernmental Group will meet at Southmont. Several Board and Commission reappointments need to be made for 2004. This will be discussed at December 2nd committee meeting. Mr. Danyluk reminded Council to continue to look for replacements to the Greater Johnstown Water Authority.

At 8:35 p.m. an Executive Session was called. At 9:03 p.m. Council reconvened they discussed personnel issues. There being no further business, Mr. Pile adjourned the November 17, 2003 meeting at 9:05 p.m.

Respectfully submitted,

Judith A. Czyrnik
Borough Secretary