

MINUTES  
BOROUGH OF SOUTHMONT  
July 19, 2004 7:00 p.m.

The scheduled July Council meeting was called to order by President Pile at 7:00 p.m. After the pledge to the flag, the July 19, 2004 meeting of Council convened.

**PRESENT:** President Pile, Mr. Rodgers, Mr. Strittmatter, Mr. Danyluk, Mayor: Gerry Sloat, Engineer: Tom Gray, West Hills Police: Chief Andy Havas, Fire Company Representative Mr. Leckey, Street Commissioner: Jan Bosley, Borough Manager: Loretta Spak and Zoning Officer: Dyke Orms

**ABSENT:** Mr. Graham, Mr. Kory out of town, Mr. Krupa prior work commitment, Solicitor: Daniel R. Lovette, and Fire Chief: Chet Borosky.

**VISITORS:** Mr. Eugene Kupchella, 302 Palliser St., traffic on Palliser.  
Mr. Joe Sernell, GIS/Website/Technology.  
Kris Cramer, Auditor Kline Kimlin (8:00 pm)

President Pile asked for approval of the June 21, 2004 Council Minutes and Committee Meeting Minutes of July 6, 2004. A motion was made by Mr. Strittmatter to accept the Minutes, as submitted. Seconded by Mr. Rodgers. All in favor, motion carried.

President Pile introduced Mr. Eugene Kupchella of 302 Palliser Street; Mr. Kupchella discussed concerns he and other residents have with traffic on Palliser. There are approximately eight (8) to ten (10) children ages seven to ten that play and run frequently through yards and across Palliser St. Residents are worried about the speed of vehicles on Palliser; motorists choose Palliser over Luzerne Extension. Mayor Sloat and Chief Havas will look into the feasibility of a four way stop at intersection of Palliser and Princeton. They will report their findings at the next Council meeting. Mr. Kupchella will be updated on Council decision.

Joe Sernell discussed the Data Backup Policy; daily and weekly backups are being done at this time. The policy is adding the monthly backup with CD's being kept in safety deposit box at Portage National. Mr. Rodgers made a motion to adopt the Data Backup Policy. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Sernell recommended to Council the different purchasing options for getting a stand alone computer for the GIS software and website maintenance. Mr. Strittmatter made a motion to approve spending up to one thousand two hundred dollars (\$1,200) for a refurbished Dell computer that comes available on Dell's website with additional software that Borough needs. Seconded by Mr. Danyluk. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Sernell will be linking Southmont Borough's website to the Southmont Volunteer Fire Co. and to the West Hills Police websites. Ms. Spak will be working on a special edition or an early fall edition of the Kindred Spirit newsletter with information about the Webpage, Zoning Permit Flowchart, etc.

**POLICE CHIEF'S REPORT:**

West Hill Police Chief Andy Havas report records revenue for June in the amount of \$744.31. In response to Mr. Yates' letter dated June 8, 2004 referencing Orchard Street Mayor Sloat and Chief Havas recommend removing the stop except right turn and replace with large 36" x 36" stop sign at top of Olive Street (intersects with Orchard); also paint the stop bar on street. They feel that a four way stop at Gardner is not needed. Mr. Rodgers made a motion to remove the stop except right turn and replace with stop sign and paint the stop bar on street. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. The lower State Street meeting with PennDot went well and was very informative. Council has more ideas/suggestions on how to slow down the speeding on State St. such as removable speed humps, alternate side parking, removable bulb outs, these options make the street narrow which slows down speed. Mr. Rodgers made a motion for engineer Tom Gray to create drawings with the bulb out option on State Street. Seconded by President Pile. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Police Chief Andy Havas is scheduling vendors to come and discuss traffic counters, speed counters, etc. Ms. Spak will look into All Traffic Solutions ([www.alltrafficsolutions.com](http://www.alltrafficsolutions.com)) a company PennDot recommended to check their equipment and pricing; COG may be interested in adding to the share equipment.

**ZONING OFFICERS REPORT**

Mr. Orm's report records activity as of 7/14/04; forty (40) permits and a total construction of \$93,713. The UCC is in effect at this time. Ms. Spak will check the internet and with the state representative for the Pennsylvania building code regulations. Mr. Orms went over the Zoning Permit flow chart that was created; will make some changes to flow chart. Ms. Spak will be updating the wording (changing all the "building" permits to "zoning" permits) on the permit and resolution; these items will be discussed at a later meeting. Mr. Rodgers made a motion to advertise to amend ordinance #359 section 1L (fencing) to change the ratio wording from less to more. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent.

**FIRE COMPANY REPORT**

Chief Borosky absent; report records that there were 17 responses during the month of June. There were four calls between the hours of 10 PM to 7 AM. Mr. Danyluk made a motion to reimburse the fire company two hundred fifty-eight dollars (\$258) for the guest charger that was installed in the Menoher siren. Seconded by Mr. Rodgers. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Rodgers made a motion to follow past practice for the fire co. to use Borough trucks to set up and take down Jubilee items and to go half for police protection. Seconded by Mr. Danyluk. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Bosley will check who is responsible for tree trimming on Menoher Blvd. (Grandview, Borough or

Cont'd

PennDot). Mr. Bosley and Ms. Spak will write an extensive letter to PennDot on repairs that need to be made (curbs washed out, etc.) on Menoher Blvd.

ENGINEER'S REPORT

Mr. Gray reported that the 2004 paving by Quaker Sales is complete; coordinating with Quaker Sales for a final inspection date. Mr. Gray has not received an invoice for the final quantity as of yet. Mr. Gray met with Mr. Jedrzejek, 93 Thoburn Street, to discuss drainage problem at rear of property; Mr. Jedrzejek will submit a grating plan to Borough for approval and Mr. Bosley will install a storm drain at existing pipe already on property. Mr. Gray is working on the MS4 storm water second year requirements. Mr. Gray received the site plan for medical offices at 905 Menoher Blvd; waiting for highway occupancy approval from PennDot before we review for approval of zoning permit 2004-38. Mr. Bosley met with Mrs. King, Wren Street property, on parking lot expansion; he suggested that Mrs. King contact P. C. Rizzo and Associates. Mr. Gray will have State St. sketches/plan for slowing traffic before next meeting.

At 8:30 p.m. an Executive Session was called with Kris Cramer, Kline Kimlin, in attendance. At 9:00 p.m. Council reconvened; discussed Personnel issue.

Mr. Rodgers made a motion to hire Kline Kimlin to perform an audit on the 2003 and 2004 tax collection at the agreed upon procedures. The 2003 audit will be seven hundred fifty dollars (\$750) the 2004 audit will be at actual hours times standard rates. Seconded by Mr. Danyluk. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Rodgers made a motion to hire Kline Kimlin to help Borough organize and to help with procedures to move forward with tax collection for the remainder of term or on an as needed basis. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent.

COMMITTEE REPORTS

STREET COMMISSIONERS REPORT

Mr. Bosley's written report was received. The catch basin at Leak Alley has been modified. Working on sink hole at Court Alley; the main line is okay and will work on putting a manhole at Beacon for access. Cheney Run is complete, waiting to hear on date of inspection. Mr. Bosley will check with Mr. Livingston on request for name plaque.

STREET COMMITTEE REPORT

Mr. Danyluk stated that the letters for sidewalks that need repaired will be going out. Mr. Danyluk has received "good job" comments on the grading of Potato Court off Floyd Street. A note of thanks for resetting the stoplight at the corner of Menoher and Gardner was received from Mr. Suppes.

**ADMNS. & PERSONNEL COMMITTEE**

Mr. Krupa absent; received written report. Mr. Bosley and Ms. Spak stated the P/T employees that were called back are a great help in getting the work load completed.

**POLICE COMMITTEE**

Mayor Sloat has nothing new to report.

**RECYCLING COMMITTEE**

Mr. Kory absent; received monthly recap chart.

**INSURANCE COMMITTEE**

Mr. Rodgers made a motion to renew Workers Compensation with Pirma (EMC) with the new rates effective August 1, 2004. Mr. Strittmatter seconded. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent.

**BUDGET COMMITTEE**

Mr. Strittmatter has nothing new to report.

**SHADE TREE REPORT**

Mr. Krupa absent; received written report. Council feels that the Shade Tree Commissioner should meet with the tree service companies before work is started so there is a clear understanding of what is to be accomplished. Ms. Spak will carbon copy the letter sent to Prudential to Keystone Tree Service. Mr. Rodgers made a motion for the removal and trimming of trees at the estimate cost of two thousand dollars (\$2,000). Seconded by Mr. Danyluk. Roll call: Mr. Rodgers, Mr. Danyluk, Mr. Strittmatter and Mr. Pile all in favor, opposed none. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Rodgers made a motion for Mr. Kory, Building and Grounds Committee, to look into Mr. Goldsmith request for a bench to be placed at the Bird Sanctuary location removing the benches that are not in good condition; bench should be maintenance free. Also, Mr. Bosley to look at the picnic table Mr. Keafer would like to donate and if acceptable to put at the Bird Sanctuary. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent.

**RECREATION COMMITTEE**

The minutes for the May meeting were received. Mr. Rodgers requested that a copy of the Diamond playground inspection that was done by Mr. Hammers be forwarded to Southmont Borough.

**BUILDING/GROUNDS REPORT**

Mr. Kory out of town; nothing new to report.

**COG REPORT**

Mr. Bosley will locate the sewer line video camera system that Southmont is housing. Southmont has never received the camera for housing or use.

**GRANDVIEW COMMITTEE**

Nothing new to report.

**GREATER JOHNSTOWN WATER AUTHORITY**

The minutes from the July 9, 2004 meeting were received. President Pile discussed the interview with Mr. Dave Dunklesberger. Mr. Strittmatter made a motion for Mr. Dave Dunklesberger to fill the term of Mr. George Ambro that was in turn filled by Mr. Paul Schmidt then to be elected for a full term. Seconded by Mr. Danyluk. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Ms. Spak to send a letter of thanks to Mr. Schmidt; send a letter of approval to Mr. Dunklesberger copying Mr. Soulcheck, he is to start right away (next meeting August 12<sup>th</sup>).

**Lower State Street Committee**

Already discussed; set in motion will go under "Tickler" list.

**MAYOR'S REPORT**

Ms. Spak is to call the Department of Emergency Services to see what, if any, specific requirements or obligations we would need to implement for the Cambria County Hazard Mitigation Plan. Resolution 2004-06 adoption of the Disaster Mitigation Act will be discussed next meeting.

**SOLICITOR'S REPORT**

Solicitor Lovette absent. A hearing is scheduled for Wednesday, August 18, 2004 at 9:00 A.M. in the Southmont Council room for the Luzerne Street extension (Sprague) sewer line.

**MANAGER'S REPORT**

Ms. Spak's written report was submitted. Mr. Rodgers made a motion for Ms. Spak to attend a free PSAB seminar (Unemployment Compensation and Municipal Retirement Trust) on August 27<sup>th</sup> in Ebensburg. Seconded by Mr. Danyluk. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. The Westmont Hilltop Recreation Center will be checking with City of Johnstown to schedule Halloween Trick or Treat; will be the same night. Mr. Rodgers made a motion to hire Mr. Gregory Muscardelli as a Part Time employee. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Danyluk made a motion to scrap the old fax machine. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Rodgers made a motion to terminate Ehrlich and to hire Johnstown Pest Control to handle on an as needed basis. Seconded by Mr. Danyluk. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. Mr. Bosley will bait the manholes manually.

**TREASURER'S REPORT**

Mr. Rodgers made a motion to approve the June's Treasurer Report in the amount of \$382,039.07. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent.

**TAX COLLECTOR'S REPORT**

Mr. Rodgers noted that we did not receive the June Tax Collector's report. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent.

**PAYMENT OF BILLS**

Mr. Strittmatter made a motion to approve payment of bills in the amount of \$72,934.03. Seconded by Mr. Rodgers. Roll Call: Mr. Rodgers, Mr. Danyluk, Mr. Strittmatter and Mr. Pile all in favor, opposed none. Mr. Graham, Mr. Kory and Mr. Krupa absent.

**OLD BUSINESS**

President Pile asked to remove GJWA Membership and Speed Hump also add Lower State Street to the "Tickler List". Internal versus outside auditor will be added to committee meeting agenda. Ms. Spak will fax over draft ordinances on skateboard, animal nuisance and excessive noise to Solicitor Lovette to review with note of Council concerns.

**NEW BUSINESS**

Mr. Strittmatter made a motion for Ms. Spak to gather information (residential refuse, recycling and yard waste) and send to Walt Davenport in reference to PA Technical Assistance Grant that COG is working on. Seconded by President Pile. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent. The Intergovernmental Council will be added to Committee Meeting agenda.

Mr. Rodgers made a motion to recess the meeting at 10:00 P.M. until call of President Pile. Seconded by Mr. Strittmatter. All in favor, motion carried. Mr. Graham, Mr. Kory and Mr. Krupa absent.

Respectfully submitted,

***Loretta Spak***, Borough Manager

7/23/2004 8:14 AM