

RESOLUTION NO. 2023-01

BE IT HEREBY RESOLVED BY THE COUNCIL OF THE BOROUGH OF SOUTHMONT, CAMBRIA COUNTY, PENNSYLVANIA, AS FOLLOWS:

WHEREAS, by virtue of resolution 89-3, adopted on February 20, 1989, the Borough of Southmont declared its intent to follow the procedures for the disposition of records as set forth in the Retention and Disposition Schedule for Records of Pennsylvania Municipalities issued on July 16, 1993, and as amended by the Pennsylvania historical and Museum Commission on July 9, 2009; and

WHEREAS, in accordance with ACT 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the municipality.

NOW THEREFORE, BE IT RESOLVED that Council of the Borough of Southmont, in accordance with the above cited schedule, hereby authorizes the disposition of the following public records;

1. 2015 Sewer Maintenance/Garbage Payment Stubs & Deposits
2. 2015 Accounts Payable
3. 2015 Financial Records
4. 2015 Payroll Records
5. 2015 Bank Statements and Deposit Slips
6. 2016-2020 Lien Letters
7. 2015 Tax Collector Monthly Reports
8. 2015 County Schools and Real Estate Tax Records
9. 2015 County Land Certificate
10. 2015 Tax Claim Settlement Control Report
11. 2015 County, School and Borough Reports
12. 2015-2017 Street Opening Permits
13. 2002-2014 Cambria County Recorder of Deeds Reports
14. 2016 Insurance Claims & Policies
15. 2015-2018 Employee Timecards
16. 2015-2017 Department of Community & Economic Development Reports
17. 2015 Act 32 Local Income Tax Reports
18. 2017 Employee Personnel Records (5 years after termination of employment)
19. 2017 PA State Ethics Commission Statement of Financial Interest
20. 2017 Wage & Tax Statements

ENACTED into a RESOLUTION this 20th day of February, 2023

ATTEST:


Borough Secretary

BOROUGH OF SOUTHMONT:


Council President