

BOROUGH OF SOUTHMONT
148 Wonder Street
Johnstown, PA 15905

Special Meeting Minutes for April 9, 2019

The pledge of allegiance was conducted and the scheduled April 9, 2019 special meeting was called to order by President Rodgers at 10:00 a.m.

Present: Solicitor Michael Carbonara; Borough Manager Richard Wargo; Sec./Treas. Amanda Layton; Council President Richard Rodgers; Council Members Gregory Paolini, Ed Danyluk, Herb Ewald, Sheree Speicher, Kevin Pile and Robert Morgan

Absent: Mayor Mark Yonko

Visitors: Mark Walker (Walker Consulting), Ron Fisher (Tribune Democrat)

Meeting Agenda

Mr. Walker is a certified building code official and building code inspector through the Pennsylvania Department of Labor & Industry, and an independent third-party agency authorized to provide these services.

Mr. Walker provided and reviewed sample invoices, activity reports, monthly permitting reports and fee schedules regarding Zoning and Codes Enforcement. Mr. Walker informed Council that he does utilize the services of an assistant codes officer and has a working agreement with a third-party agency for commercial electrical plan reviews and inspections noting all activities and invoicing will be completed through himself and at his direction.

In 2004, Southmont Borough “opted out” of the Pennsylvania Uniform Construction Code (PA UCC). Mr. Walker stated as a borough code official he is in favor of “opting in” with the PA UCC because it gives the borough more control over what is happening in regards to the structures when enforcing the code. Mr. Walker will be working with Solicitor Carbonara to look into whether current borough ordinances and the Borough Code will allow for the PA UCC to be enforced in the borough or if a new ordinance will need to be drafted in order to implement the PA UCC. Solicitor Carbonara stated there may be a requirement stating the borough must give 180 days’ notice before the PA UCC can be enforced.

Solicitor Carbonara and Mrs. Layton will update the fee schedule to reflect services and fees that meet the needs of the borough for review and approval via Resolution at the April 15, 2019 monthly meeting.

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A motion was made by Mr. Pile to pass Resolution 2019-03, approving the appointment of a Zoning Officer. Motion seconded by Mrs. Speicher. All in favor, motion carried (7-0).

An Executive Session was called at 10:53 a.m. regarding personnel matters. Executive Session ended at 11:10 a.m. and Council resumed its regular meeting.

A motion was made by Mr. Pile to approve a salary of \$38,000.00 for Executive Secretary/Treasurer as of May 1, 2019. Motion seconded by Mr. Morgan. All in favor, motion carried (7-0).

A motion was made by Mr. Pile to approve a salary of \$30,000.00 for Street Commissioner as of May 1, 2019 and a possible performance bonus of up to \$2,000.00 after a six (6) month probationary period. Motion seconded by Mr. Ewald. All in favor, motion carried (7-0).

A motion was made by Mr. Pile to approve advertisement of Ordinance No. 518, establishing the position of Street Commissioner and the duties related to same. Motion seconded by Mr. Morgan. All in favor, motion carried (7-0).

A motion was made by Mr. Pile to approve advertisement of Ordinance No. 519, repealing the Borough Manager Ordinances (Ordinance No. 446 & 329), thereby eliminating the position of Borough Manager. Motion seconded by Mr. Morgan. All in favor, motion carried (7-0).

A motion was made by Mr. Pile to approve advertising for the position of part-time Assistant Secretary at a rate between \$8.00 and \$11.00 based upon qualifications for up to 20 hours per week. Motion seconded by Mr. Morgan. All in favor, motion carried (7-0).

Council decided to hold a special meeting on April 23, 2019 at 10:00 a.m. for general municipal purposes.

There being no further business, a motion was made by Mr. Morgan for adjournment of the April 9, 2019 special meeting at 11:15 a.m. Motion seconded by Mrs. Speicher. All in favor, motion carried (7-0).

Respectfully submitted,
Amanda D. Layton
Secretary/Treasurer